

Auditor Essentials

Training Course



TRECCERT Auditor Essentials is an introductory-level course developed to provide individuals with fundamental knowledge in auditing. The training course introduces key auditing terminology, concepts, practices and frameworks.

TARGET AUDIENCE

The Audit Essentials training course is developed for individuals interested in gaining basic competency in auditing, for example:

- Entry-level or Associate Auditor
- Internal and/or External Auditor
- Compliance or Operational Auditor

LEARNING OBJECTIVES

- › Know and understand the nature and purpose of an audit, including basic concepts, principles and best practices in auditing.
- › Know and understand different types of audit and the corresponding standards.
- › Know, understand and be able to participate in audits and other related activities.
- › Know and understand the basic methods used during an audit, such as interviews, checklists, samples, analysis and documentation.
- › Know, understand and be able to support audits in the role of the auditee.

COURSE MATERIAL FACTSHEET



Training Slides
200



Quiz Questions
20



Exercises
1

COURSE OUTLINE

1. Auditing Basics

- Introduction to Auditing
- Types of Audit
- The Role of Audit in Risk Management and Control Systems
- Audit in Law and Regulation
- The Difference Between Auditing and Consulting
- Audit Team
- Audit Process

2. Overview of Standards

- ISO Standards
- IIA Standards
- The Difference Between the International Standards for IIA and ISO 19011
- ISACA Standards
- Accountancy Practices

3. Audit Cycle

- Audit Initiation
- Audit Planning
- Audit Performing
- Audit Findings
- Follow-up Audits

4. Being Audited

- Announcement
- Audit Schedule
- Audit Objectives
- Physical Location
- Personnel Preparation
- Resolve Audit Findings

EXAMINATION DETAILS



Nr. of questions
30



Type of exam
Multiple choice



Duration
1 hour



Location
Online

COURSE DETAILS



Duration
One (1) day



Language
English



Credits
8



Training mode
Classroom and online

PATH TO RECOGNITION

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