

# ISO 22301 Professional Training Course



TRECERT ISO 22301 Professional is an advanced-level course developed to provide trainees with a solid knowledge of the ISO 22301 requirements and controls. The training course provides an in-depth explanation of requirements and controls mandated to establish, operate, monitor, review and maintain a Business Continuity Management System (BCMS).

## TARGET AUDIENCE

The ISO 22301 Professional training course is developed for members of a BCMS team, for example:

- Business Continuity Program Manager
- Business Continuity Plan Owner or Planner
- Business Continuity Steering Committee Member
- Incident or Recovery Manager

## LEARNING OBJECTIVES

- Know and understand business continuity, including principles, fundamental concepts, and standards, best practices and laws/regulations.
- Know and understand ISO 22301 requirements, and describe their function and operation.
- Know and understand the relationship between business continuity, incident management and disaster recovery.
- Know, understand and be able to participate in BCMS implementation projects and related activities.
- Know, understand and be able to participate in BCMS audits and related activities.

## COURSE MATERIAL FACTSHEET



Training Slides  
**200**



Quiz Questions  
**20**



Exercises  
**5**

# COURSE OUTLINE

## 1. Introduction to BCMS

- Introduction to Business Continuity
- Business Continuity Statutory and Regulatory Requirements
- Business Continuity Best Practices

## 2. ISO 22301 Requirements

- Context of the Organization
- Leadership
- Planning
- Support
- Operation
- Performance Evaluation
- Improvement

## 3. BCMS Implementation

- Initiate the BCMS
- Plan the BCMS
- Implement and Operate the BCMS
- Monitor and Review the BCMS
- Maintain and Improve the BCMS

## 4. BCMS Audit

- Audit Programme Establishment
- Audit Initiation
- Audit Planning
- Audit Execution
- Audit Reporting
- Follow-up Audit

# EXAMINATION DETAILS



Nr. of questions  
**100**



Type of exam  
**Multiple choice**



Duration  
**2 hours**



Location  
**Online**

# COURSE DETAILS



Duration  
**Three (3) days**



Language  
**English**



Credits  
**24**



Training mode  
**Classroom and online**

# PATH TO RECOGNITION

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