

# ISO 22301 Lead Auditor Training Course



TRECCERT ISO 22301 Lead Auditor is an expert-level course developed to equip trainees with a practical understanding of the Business Continuity Management System (BCMS) auditing approach based on the ISO 22301 and ISO 19011 standards.

## TARGET AUDIENCE

The ISO 22301 Lead Auditor training course is developed for individuals responsible for the audit and maintenance of a BCMS, for example:

- Head of Technology, Compliance, or Risk
- Business Continuity Analyst, Consultant, or Manager
- External and/or Internal Auditor
- Disaster Recovery Analyst or Consultant

## LEARNING OBJECTIVES

- ▶ Know and understand business continuity, including principles, fundamental concepts, and standards, best practices and laws/regulations.
- ▶ Know and understand ISO 22301 requirements, and describe their function and operation.
- ▶ Know and understand the audit process essentials and the principles based on which an auditor must carry out an audit.
- ▶ Know, understand and be able to participate in the management of an audit programme.
- ▶ Know, understand and be able to participate in a Business Continuity Management System audit process.

## COURSE MATERIAL FACTSHEET



Training Slides  
**300**



Quiz Questions  
**20**



Exercises  
**10**

# COURSE OUTLINE

## 1. Introduction to BCMS

- Introduction to Business Continuity
- Business Continuity Statutory and Regulatory Requirements
- Business Continuity Best Practices

## 2. ISO 22301 Requirements

- Context of the Organization
- Leadership
- Planning
- Support
- Operation
- Performance Evaluation

## 3. Introduction to Audit

- Auditing based on 19011
- Types of Audit
- Audit Principles
- Auditor Behavior and Performance
- Auditor Roles and Responsibilities

## 4. Audit Programme Management

- Creating an Audit Programme
- Establishing Audit Programme
- Audit Programme Implementation
- Audit Programme Monitoring and Reviewing

## 5. The Audit Process

- Audit Initiation
- Audit Planning
- Audit Execution
- Reporting
- Follow-up Auditing

## EXAMINATION DETAILS



Nr. of questions  
**150**



Type of exam  
**Multiple choice**



Duration  
**3 hours**



Location  
**Online**

## COURSE DETAILS



Duration  
**Five (5) days**



Language  
**English**



Credits  
**40**



Training mode  
**Classroom and online**

# PATH TO RECOGNITION

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